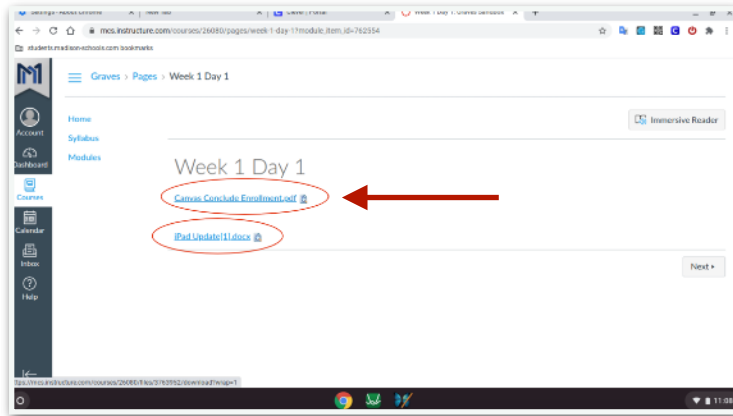
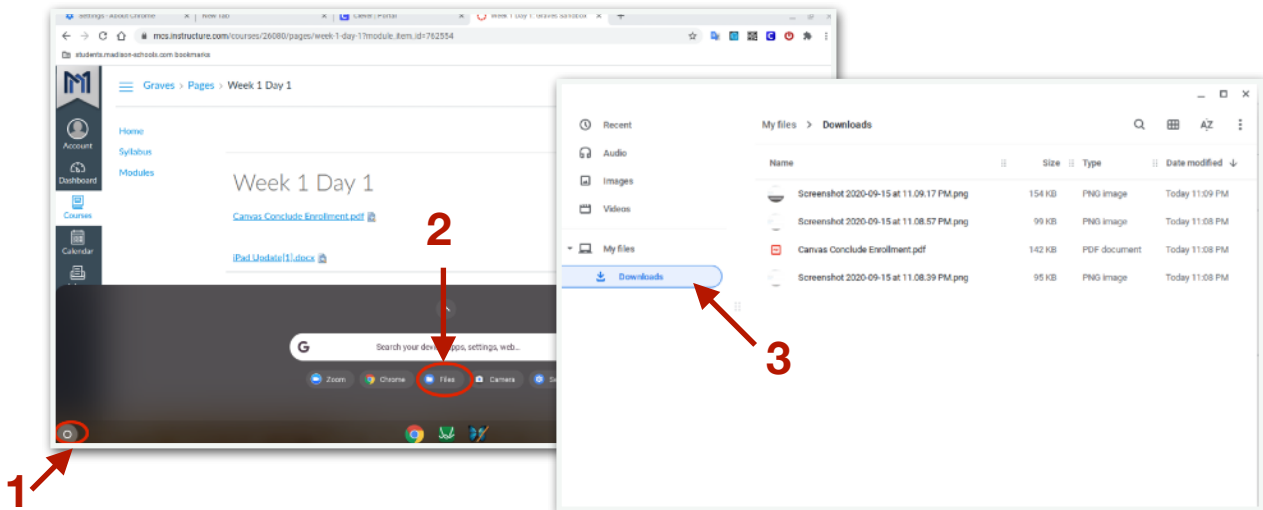


## Chromebook: Download and Upload a File to OneDrive

In Canvas (or any site that has a file link), click the **file link** to download the file.



To view or interact with the downloaded files, click the **Launcher (1)** in the lower left of the screen. Then click **Files (2)** in the Launcher. Then click **Downloads (3)**.



To upload a file to **OneDrive**, open a tab and login to OneDrive. In OneDrive, click **Upload (4)**. Click **Files (5)**. Select the files you wish to upload and click **Open (6)** in the lower right corner.

